



Meyerspark Nursery School

2025 Registration Form



Photo of child

ALL FIELDS ARE REQUIRED

(Please select applicable option by marking with ✓) Mother Stepmother Guardian			
Name		Surname	
ID Number		Home Contact Number	
Mobile Contact Number		Work Contact Number	
Home Address			Postal Code: <input type="text"/>
Employment Address			Postal Code: <input type="text"/>
E-mail Address	<input type="text"/>		
Home Language	<input type="text"/>		
For Office Use Only // Received in Full:			

(Please select applicable option by marking with ✓) Father Stepfather Guardian			
Name		Surname	
ID Number		Home Contact Number	
Mobile Contact Number		Work Contact Number	
Home Address			Postal Code: <input type="text"/>
Employment Address			Postal Code: <input type="text"/>
E-mail Address	<input type="text"/>		
Home Language	<input type="text"/>		
For Office Use Only // Received in Full:			

Child Details			
Gender	<input type="text"/>		
Name		Surname	
Meaning of Name	<input type="text"/>		
Date of Birth	<input type="text"/>		
Home Language		Other language(s)	
Previous School		Duration	
Allergies	<input type="text"/>		
For Office Use Only // Received in Full:			

Mother Initial _____ Father Initial _____ Guardian Initial _____ Teacher Initial _____



Meyerspark Nursery School

2025 Registration Form

ALL FIELDS ARE REQUIRED

Transporter Details			
Name		Surname	
ID Number			
Mobile Contact Number			
Vehicle Make		Vehicle Model	
Vehicle Registration		Vehicle Colour	
Relation to family/child			
For Office Use Only // Received in Full:			

Emergency Contact Details (other than parent of child)			
Gender			
Name		Surname	
ID Number			
Mobile Contact Number			
Vehicle Make		Vehicle Model	
Vehicle Registration		Vehicle Colour	
Relation to family/child			
For Office Use Only // Received in Full:			

1. School Fees & Payment Information

- Registration fee of R1000 per child is applicable to all newcomers (not refundable)
- Payments are accepted via Internet (EFT) and debit orders ONLY.
- Electronic payments only will be accepted, no cash.
- A one-month discount will be granted if full payment for the academic year is received before/on 1 February 2025.
- The School term is 12 months.
- **It is your responsibility as parent/guardian to ensure that payments are referenced accordingly and clearly. The school will not be held liable for any damages incurred with any lost payment. The correct way to reference your payment is by using your account code example: "MEY122"**

School Fees	
Single Child	Monthly Payment: R2500.00
Two Children	Monthly Payment: R4800.00 (R200 Discount)
Three Children	Monthly Payment: R7200.00 (R300 Discount)

School Banking Details	
ABSA Bank	Account Number: 4057583336
Current (Cheque) Account	Silverton 632005
Name Holder: Meyerspark Nursery School	

Mother Initial _____ Father Initial _____ Guardian Initial _____ Teacher Initial _____



Meyerspark Nursery School

2025 Registration Form

ALL FIELDS ARE REQUIRED

2. Late Payment & Other Info

- School fees are invoiced on the 1st of every month, and are due before the end of that same month. In practice this may lead to your account reflecting an "Amount Due" on your account.
- Your monthly School fee payment will affect your credit record positively or negatively.
- Any Letter of Demand sent, due to overdue fees, will involve a penalty fee of R150.
- 10% Interest will be added to late payments on a monthly basis.
- Failure to meet overdue fees will lead to an eventual blacklisting.
- You the consumer/debtor consents to and authorizes Meyerspark Nursery School, the supplier, service and/or credit provider, as the case maybe, to: A.) Contact, request and obtain information at any time from any supplier, service or credit provider (or potential credit provider) or registered credit bureau in order to assess the behavior, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the consumer/ debtor; and; B.) provide information about the behavior, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the consumer/ debtor to any registered credit bureau or to any supplier, service or credit provider (or potential credit provider) seeking a trade reference regarding the consumer's/debtor's dealings with the supplier, service and/or credit provider.
- **Please note that the school has a strict R250.00 refund fee policy (applicable to all refund requests of any nature).**

3. School Term & Holidays

- The school term is 12 months – Jan to Dec. No pro-rata fees will be calculated.
- We will be closed on all official public holidays as well as days when the Public Schools close.
- We DO NOT close during School holidays.
- We DO close for the last two weeks of December and open again early in January. These dates will always be announced in a timely manner

4. Communication With The School

Contact Details			
Ronéll van der Bijl	082 561 8540	Principal	info@meyersparknurseryschool.co.za
Ryno van der Bijl	066 218 9113	Finance	ryno@meyersparknurseryschool.co.za
Office Contact Number	087 265 3020	General Enquiries	
Class WhatsApp Groups	WhatsApp Groups will be established before the start of the new school term.		

Mother Initial _____ Father Initial _____ Guardian Initial _____ Teacher Initial _____



Meyerspark Nursery School

2025 Registration Form

ALL FIELDS ARE REQUIRED

5. Medical Information

- The School may only treat a child in case of emergency, with medical approval or/and consent from their parents/guardian.
- Medicine of a child must be clearly marked and handed in with teachers with clear instructions.
- Children with contagious diseases must stay at home for the full quarantine period. This includes lice and ring worms, for which the period is one week.
- All children must be inoculated against contagious diseases and an UP TO DATE copy of the child's inoculation chart must be handed in after each addition and with registration.
- The School does receive visits from the Clinic, and will require the original clinic record card(no copies).
- No discount will be given on accounts due where children are absent for extended periods, e.g. a week or a month.

6. Daily Program & Routine

- Daily program starts strictly at 08h00 and ends at 14h00. Children can be fetched from 14h00 until 17h30(Closing time).
- A fine of R50 per 15 minutes will be added to monthly fees for fetching children after closing hours.
- Children are to bring their own healthy snacks for the afternoons e.g. yogurt/fruit.
- Children are not allowed to bring sweets or toys to school – We run a tuck-shop on Fridays.
- Circulars will be distributed on Thursdays – we communicate with our parents through these as well as WhatsApp Groups.

Daily Schedule			
08h30	Breakfast	10h00	Snack Time
12h00	Lunch	14h00	Snack Time 2

Mother Initial _____ Father Initial _____ Guardian Initial _____ Teacher Initial _____



Meyerspark Nursery School 2025 Registration Form

ALL FIELDS ARE REQUIRED

7. Office & Administration & Other Info

- A written notice letter can be found on our website, this must be provided with one months' notice if your child is to leave before the conclusion of the school year. To locate this form, visit www.meyersparknurseryschool.co.za and click on "download notice of termination form" in the menu
- School Website: www.meyersparknurseryschool.co.za
- All updates on personal information regarding parents, children, addresses, telephone numbers and other important information necessary, should be reported without delay.
- By signing this application form you as applicant give consent to: Personal information consent: of parents/guardians and children, provided on this application form, will only be used for the internal purposes of the School where necessary, to carry out actions and functions for the conclusion of performance of the agreement entered into, between you and Meyerspark Nursery School - the supplied information will further be used by Meyerspark Nursery School for communication purposes.
- Meyerspark Nursery School will retain the right to send SMS and WhatsApp messages to you informing you of important dates/related School activities.
- The use of email address(es) provided on this application will be used to receive electronic messages from Meyerspark Nursery School or Ronéll van der Bijl (owner) or Ryno van der Bijl (finance), which will include (but will not be limited to) newsletters, office memos, and teacher communication. Parents have the option to unsubscribe at any time.
- Further you agree that photographs may be taken of your child/ren and that such photographs may be placed on Meyerspark Nursery School's Facebook page (@MeyersparkKleuterskoolNurserySchool).
- Parents that sign agreements with any extra mural activities presented at Meyerspark Nursery School, agree hereby that progress reports and any relevant results and/or progress information of children may be supplied to the child's teacher and/or the School Principal, which will be collected from or handed to the parents.
- In case of divorce/disputes between parents AND/OR relatives, only a signed copy of a court order will allow the school to prevent any child from being picked up by his parent/relative/party.

This form is to be completed and submitted at Meyerspark Nursery School ALONG WITH ALL REQUIRED DOCUMENTS or sent via e-mail to info@meyersparknurseryschool.co.za

Mother Initial _____ Father Initial _____ Guardian Initial _____ Teacher Initial _____



Meyerspark Nursery School
2025 Registration Form

ALL FIELDS ARE REQUIRED

8. Requirements (your child will need the following)

- A mattress cover
- A face cloth
- 1x Box of tissues and 1x toilet roll each month
- R10 per month for tuck-shop
- Stationary (provided on class-by-class basis, please see next page)
- A school bag with extra set of clothes
- A lunch box for snacks

9. Required Documents (Please submit the following to complete registration)

- Filled in and Signed Copy of this Registration Form
- Copy of certified birth certificate & recent photo of child
- Copies of ID's of both parents or Guardian
- Copy of updated Clinic Card
- Proof of Home address (Tshwane Account only)
- Copy of medical aid card and allergies of child (if applicable)
- Transport (if not Parents): Copy of ID + License

PLEASE NOTE THAT YOUR CHILD'S REGISTRATION CANNOT BE COMPLETED SUCCESSFULLY WITHOUT THE ABOVE LISTED DOCUMENTS SUBMITTED , THIS IS NB.

10. School Agreement

Commencement Date	To be completed by school administration/office		
Termination Date	To be completed by school administration/office		
Signature (Mother)		Date	
Signature (Father)		Date	
Signature (Guardian)		Date	

I AM IN AGREEMENT WITH THE RULES & REGULATIONS AND WILL SUPPORT MEYERSPARK NURSERY SCHOOL IN ITS EFFORT TO UPHOLD AND COMMUNICATE THESE PRINCIPLES.



Mother Initial _____ Father Initial _____ Guardian Initial _____ Teacher Initial _____



Meyerspark Nursery School

Classes & Stationary Lists

THERE ARE TWO TOILET FACILITIES WITH 11 SMALL CHILD FRIENDLY WASHING BASINS. THE OUTDOOR PLAYING AREA IS 2,600 SQUARE METERS WITH SEVERAL CLIMBING APPARATUS, SWINGS AND A LARGE SANDPIT. TRANSPORTATION IS PROVIDED TO AND FROM SILVERTON, MEYERSPARK, MAMELODI, NELMAPIUS AND EVEN AS FAR AFIELD AS EQUESTRIA.

Stationery List: 2-3 Years (Teacher Eva). Mark with

- Ponal glue (1x small)
- Pritt (1x)
- Jumbo crayons
- A4 book with colored paper
- A4 book with colored carton
- Small note book
- Vaseline (6x per year)
- Throw away nappies (4x per day)
- 1x Bottle Dettol
- Coloring book (No Superheroes)
- All items must be clearly marked with student name & Surname

Stationery List: 3-4 Years (Teacher Janine). Mark with

- 1x Ponal Glue (Small)
- 1x Pritt (Small)
- 2x Jumbo crayons
- Colouring Book
- A4 book with colored paper
- A4 book with colored carton
- 1x Bean Bag (Not the chair, the small throwable bag filled with beans)
- All items must be clearly marked with student name & Surname

Stationery List: 4-5 Years (Teacher Rachel & Teacher Regina). Mark with

- Ponal glue (1x small)
- Retractable Crayons
- Colouring pencils
- 1x HB Pencils
- 1x Pritt Stick
- Pencil Bag (With zip to fit all stationary)
- Coloring book (No Superheroes)
- Ball
- Bean bag
- Plastic apron
- Eraser & Sharpener
- 1x Bottle Ponal glue
- A4 colored paper
- Skipping rope
- Plastic apron
- Gummed paper
- A4 book with colored paper
- A4 book with colored carton
- All items must be clearly marked with student name & Surname



Meyerspark Nursery School

Classes & Stationary Lists

THERE ARE TWO TOILET FACILITIES WITH 11 SMALL CHILD FRIENDLY WASHING BASINS. THE OUTDOOR PLAYING AREA IS 2,600 SQUARE METERS WITH SEVERAL CLIMBING APPARATUS, SWINGS AND A LARGE SANDPIT. TRANSPORTATION IS PROVIDED TO AND FROM SILVERTON, MEYERSPARK, MAMELODI, NELMAPIUS AND EVEN AS FAR AFIELD AS EQUESTRIA.

Stationery List: 5-6 Years (Teacher Maralda). Mark with

- Bean bag
- Ball
- Plastic apron
- 1x HB pencils
- Eraser & sharpener
- Ruler
- Coloring book – thick (72 pages or more)
- Pritt glue
- Ponal glue
- 1 Pack gummed paper (different colors)
- Skipping rope
- Pencil case
- Coloring Pencils
- Retractable crayons
- A4 book with colored paper
- A4 book with colored carton
- All items must be clearly marked with student name & Surname

All ages should have the following. Mark with :

- School T-shirt and School cap
- Tuck shop money for Fridays (R100 per year)
- School bag
- Small blanket during winter months
- Mattress cover (Available at School for R180)
- 1x Toilet roll per month
- 1x Box of tissues per month
- 1 Wet wipes per month
- A face cloth
- A small sanitizer bottle
- All items must be clearly marked with student name & Surname

