



# Meyerspark Nursery School

## Registration Form

**ALL FIELDS ARE REQUIRED**

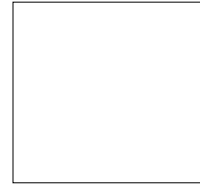


Photo of Child

Mother <input type="checkbox"/> /Stepmother <input type="checkbox"/> /Guardian <input type="checkbox"/>					
Name			Surname		
ID			Home		
Mobile			Work		
Home Address				Postal:	
Employment				Postal:	
E-mail			Language		

Office Use:

Received  
in Full:

Father <input type="checkbox"/> /Stepfather <input type="checkbox"/> /Guardian <input type="checkbox"/>					
Name			Surname		
ID			Home		
Mobile			Work		
Home Address				Postal:	
Employment				Postal:	
E-mail			Language		

Received  
in Full:

Child Details: Male <input type="checkbox"/> Female <input type="checkbox"/>					
Name					
Meaning of Name					
Date of birth	(dd/mm/yyyy)				
Home Language			Other(s)		
Previous school			Duration		
Allergies					

Received  
in Full:

Transporter Details: Male <input type="checkbox"/> Female <input type="checkbox"/>					
Name					
ID					
Mobile					
Vehicle Make			Model		
Registration			Color		

Received  
in Full:

Emergency Contact: Male <input type="checkbox"/> Female <input type="checkbox"/>					
Name					
ID					
Mobile					
Vehicle Make			Model		
Registration			Color		
Relation					

Received  
in Full:

Mother Initial: _____	Father Initial: _____	Guardian Initial: _____
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Teacher  
Initial:  
\_\_\_\_\_

## School Fees & Payment Information

- Registration fee of R600 per child is applicable to all newcomers (not refundable)
- Payments are accepted via Internet (EFT) and debit orders ONLY, before/on the 3rd of each month for 12 months.
- Cash payments will include a cash deposit fee of 2%.
- A one-month discount will be granted if full payment for the academic year is received before/on the end of February.
- It is your responsibility as parent/guardian to ensure that payments are referenced accordingly and clearly. The school will not be held for any damages incurred with any lost payment. The correct way to reference your payment is by using your account code example: "MEY122"..
- Banking Details:  
 ABSA Bank 4057583336 Current (Cheque) Account Silverton 632005

	Monthly Payment
Single Child	R1600
Two Children	R3000 (R200 Discount)
Three	R4500 (R300 Discount)

Children from Ages 1 Year to Grade R (5 Turning 6) Are Welcome!

## Late Payment & Other info

- School fees are invoiced on the 1<sup>st</sup> of every month, and are due before the end of that same month. In practice this may lead to your account reflecting an "Amount Due" on your account.
- Your monthly School fee payment will affect your credit record positively or negatively.
- Any Letter of Demand sent, due to overdue fees, will involve a penalty fee of R150.
- 10% Interest will be added to late payments on a monthly basis.
- Failure to meet overdue fees will lead to an eventual blacklisting.
- You the consumer/debtor consents to and authorizes Meyerspark Nursery School, the supplier, service and/or credit provider, as the case may be, to: A.) contact, request and obtain information at any time from any supplier, service or credit provider (or potential credit provider) or registered credit bureau in order to assess the behavior, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the consumer/ debtor; and; B.) provide information about the behavior, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the consumer/ debtor to any registered credit bureau or to any supplier, service or credit provider (or potential credit provider) seeking a trade reference regarding the consumer's/debtor's dealings with the supplier, service and/or credit provider.

## School Term & Holidays

- The school term is 12 months - Jan to Dec. No pro-rata fees will be calculated.
- We will be closed on all official public holidays as well as days when the Public Schools close.
- We **DO NOT** close during School holidays.
- We **DO** close for the last two weeks of December and open again early in January. These dates will always be announced in a timely manner

## Communicate with the School

Ronell van der Bijl  
 Principal  
 082 561 8540  
[ronel@meyersparknurseryschool.co.za](mailto:ronel@meyersparknurseryschool.co.za)

Ryno van der Bijl  
 Finance  
 066 218 9113  
[ryno@meyersparknurseryschool.co.za](mailto:ryno@meyersparknurseryschool.co.za)

WhatsApp Groups will be established before the start of the new school term. You are welcome to ask your teacher almost anything :)

Mother Initial: _____	Father Initial: _____	Guardian Initial: _____
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Teacher Initial: _____
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## Medical Information

- The School may only treat a child in case of emergency, with medical approval or/and consent from their parents/guardian.
- Medicine of a child must be clearly marked and handed in with teachers with clear instructions.
- Children with contagious diseases must stay at home for the full quarantine period. This includes lice and ring worms, for which the period is one week.
- All children must be inoculated against contagious diseases and an **UP TO DATE** copy of the child's inoculation chart must be handed in after each addition and with registration.
- The School does receive visits from the Clinic.
- No discount will be given on accounts due where children are absent for extended periods, e.g. a week or a month.

## Daily Program & Routine

- Daily program starts strictly at 08h00 and ends at 14h00. Children can be fetched from 14h00 until 17h30 (Closing time).
- A fine of R50 per 15 minutes will be added to monthly fees for fetching children after closing hours.
- Children are to bring their own snacks for the afternoons.
- Children are not allowed to bring sweets or toys to school – We run a tuck-shop on Fridays.
- Circulars will be distributed on Thursdays - we communicate with our parents through these as well as WhatsApp Groups.

Time	Meal
08h30	Breakfast
10h00	Snack Time
12h00	Lunch
14h00	Snack Time 2

## Office & Administration & Other Info

- A written notice letter can be found on our website, this must be provided with one months' notice if your child is to leave before the conclusion of the school year.
- School Website: [www.meyersparknurseryschool.co.za](http://www.meyersparknurseryschool.co.za)
- All updates on personal information regarding parents, children, addresses, telephone numbers and other important information necessary, should be reported without delay.
- By signing this application form you as applicant give consent to: Personal information consent: of parents/guardians and children, provided on this application form, will only be used for the internal purposes of the School where necessary, to carry out actions and functions for the conclusion of performance of the agreement entered into, between you and Meyerspark Nursery School - the supplied information will further be used by Meyerspark Nursery School for communication purposes.
- Meyerspark Nursery School will retain the right to send SMS and WhatsApp messages to you informing you of important dates/related School activities.
- The use of email address(es) provided on this application will be used to receive electronic messages from Meyerspark Nursery School or Ronell van der Bijl (owner), which will include (but will not be limited to) newsletters, office memos, and teacher communication. Parents have the option to unsubscribe at any time.
- Further you agree that photographs may be taken of your child/ren and that such photographs may be placed on Meyerspark Nursery School's Facebook page.
- Parents that sign agreements with any extra mural activities presented at Meyerspark Nursery School, agree hereby that progress reports and any relevant results and/or progress information of children may be supplied to the child's teacher and/or the School Principal, which will be collected from or handed to the parents.
- In case of divorce/disputes between parents AND/OR relatives, only a signed copy of a court order will allow the school to prevent any child from being picked up by his parent/relative/party.

Mother Initial: _____	Father Initial: _____	Guardian Initial: _____
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Teacher Initial: _____
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Your Child will need the following:		Please Attach the following:	
A mattress cover	<input type="checkbox"/>	Filled in and Signed Copy of this Registration Form	<input type="checkbox"/>
A face cloth	<input type="checkbox"/>	Copy of certified birth certificate & recent photo of child	<input type="checkbox"/>
1 box of tissues and 1 toilet roll each month	<input type="checkbox"/>	Copies of ID's of both parents or Guardian	<input type="checkbox"/>
R10 per month for tuck-shop	<input type="checkbox"/>	Copy of updated Clinic Card	<input type="checkbox"/>
Wet wipes (1-3 years only)	<input type="checkbox"/>	Proof of Home address	<input type="checkbox"/>
Stationery (Grade RR and Grade R only)	<input type="checkbox"/>	Copy of medical aid card and allergies of child (if applicable)	<input type="checkbox"/>
A School bag with 1 extra set of clothes	<input type="checkbox"/>	Transport (if not Parents) copy of ID	<input type="checkbox"/>
A lunch box	<input type="checkbox"/>		

**School Agreement**

Commencement date:

Termination date:

\_\_\_\_\_ (dd/mm/yyyy)

\_\_\_\_\_ (dd/mm/yyyy)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(Mother)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(Father)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(Guardian)

***I am in agreement with the rules & regulations and will support Meyerspark Nursery School in its effort to uphold and communicate these principles.***